



Ohio Respiratory Care Board

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MEETING AGENDA

December 9 & 10, 2008

Additions or deletions to this agenda may become necessary after publication. Please check the agenda appearing on the Board's website for the most current version. Administrative Hearings scheduled on the second day may be settled or withdraw from the agenda without advance notice.

Day 1 – December 9, 2008

Standing Committees

9:00 a.m. – 12:00 p.m.

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Regular Business Meeting

1:00 p.m. – 4:30 p.m.

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Day 2 – December 10, 2008

Administrative Hearings

9:00 a.m. – 12:00 p.m.

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Place: The Vern Riffe Center for Government and the Arts
77 South High Street, 31st Floor
Columbus, Ohio 43215
31st Floor, room East B

AGENDA

Standing Committees

9:00 a.m. – 12:00 p.m.

- **Education Committee** will meet at 9:00 a.m.
 - Approval of prior meeting minutes
 - 2008 Education Report: F. Herbert Douce
 - o Report planning
 - CoARC announces separation from CAAHEP
 - Master's Degree prepared Respiratory Care professional: F. Herbert Douce, The Ohio State University

- **Home Medical Equipment Committee** will meet at 10:00 a.m.
 - Approval of prior meeting minutes
 - Review of HME license and certificate of registration applications forwarded by the HME Manager
 - Inspection Report
 - Correspondence review: Jeff Cunningham, We Care Medical

- **Rules Committee** will meet at 11:00 a.m.
 - Approval of prior meeting minutes
 - Criminal background check rule discussion
 - CoARC announces separation from CAAHEP

** Items listed on the Committee agendas may also be discussed during the Reports of assigned Committee's on the Board's regular business agenda.*

Regular Business

1:00 p.m. – 4:30 p.m.

1:00 p.m. – 1:15 p.m.
Agenda Item #1

CALL MEETING TO ORDER – Marc Mays

1. Adoption of Proposed Meeting Agenda
(Mailed in advance of meeting)

Action Required

2. Approval of Previous Meeting Minutes – October 14 & 15, 2008 *(Mailed in advance of meeting)*

1:15 p.m. – 2::00 p.m.
Agenda Item #2

Officer and Staff Reports

1. President's Report – Marc Mays
- Official welcome to Yvonne Tertel, Assistant Attorney General

Action Required

2. Executive Director's Report - Christopher H. Logsdon
(Mailed in advance of meeting)

3. HME Manger's Report – Marcia Tatum
(Mailed in advance of meeting)

4. Assistant Attorney General's Report – Yvonne Tertel

2:00 p.m. –2:15 p.m.
Agenda Item #3

Board Committee Reports and Actions

1. Education Committee – Esther Kester
- Committee update

Action Required

2. HME Committee – Joel Marx
- Committee update

3. Rules Committee – Susan Ciarlariello
- Committee update

2:15 p.m. – 2:45 p.m.
Agenda Item #4

Probable Review Committee (*In Executive Session*)

1. Open investigation status report
2. Approval of Opportunity for Hearing Notices
3. Approval of consent agreements
4. Approval to closed investigations
5. Probation compliance report

Action Required

2:45 p.m. – 4:00 p.m.
Agenda Item #5

New Business

1. Executive Director Performance Review
2. Application ratification for licenses and limited permits issued since the last meeting
 - Reinstatement application review: Mary Beth Stevenson
3. Approval of applications for home medical equipment facility licensure and registration.
(List mailed in advance of meeting)
4. Petitions for extension of limited permit under ORC 4761.05:
 - Pamela Zipfel
5. Approval of Ethics Courses pursuant to OAC 4761-9-05
 - F. Herbert Douce, The Ohio State University
 - Lisa M. Houle, Akron General Medical Center
6. Recognition of HME continuing education provider under 4761:1-13-01 (D)
 - Ohio Association of Medical Equipment Services (OAMES)
7. Board retreat agenda

Action Required

4:00 p.m. – 4:10 p.m.
Agenda Item #6

Open Forum

4:10 p.m. – 4:30 p.m.
Agenda Item #7

For the Good of the Board

- Calendar year 2009 Meeting Dates

4:30 p.m.
Agenda Item #8

Adjournment

Additional Instructions:

Executive Director's Report – The ED will review the following issues:
FY 09 2nd Quarter Fiscal Report

FY 09 Respiratory care licensure and revenue statistics
Meetings and Travel
Paperless filing system
Policy Revisions – IT Security
Personnel matters

HME Manager's Report – The HME Manager will review the following issues:
FY 09 Inspection report
FY 09 HME licensure and revenue statistics

AGENDA – 2nd Day

Administrative Hearings – December 10, 2008

9:00 a.m. – 12:00 p.m.

Agenda Item #1

ADMINISTRATIVE HEARING

1. In the matter of Robin Adkins, Case # 2009ORCB01
(Copy of Hearing Notice Mailed in advance of meeting)

Following the hearing, the Board will go into Executive Session to deliberate on the matter

2. Findings, Orders, and Journal Entries

Agenda Item #2

ADMINISTRATIVE HEARING

1. In the matter of Alicia Howe, Case # 2008ORCB20
(Copy of Hearing Notice Mailed in advance of meeting)

Following the hearing, the Board will go into Executive Session to deliberate on the matter

2. Findings, Orders, and Journal Entries

Evidentiary Review Hearings

Agenda Item #3

ADMINISTRATIVE HEARING

1. In the matter of Walking Aids for Independence, Case # 2008HME098
(Copy of Hearing Notice Mailed in advance of meeting)

Following the hearing, the Board will go into Executive Session to deliberate on the matter

2. Findings, Orders, and Journal Entries