



# Ohio Respiratory Care Board

77 South High Street, 16<sup>th</sup> Floor \* Columbus, Ohio 43215-6108 \* (614)752-9218 \* Fax (614)728-8691

## MEETING AGENDA

**February 10 & 11, 2009**

*Additions or deletions to this agenda may become necessary after publication. Please check the agenda appearing on the Board's website for the most current version. Administrative Hearings scheduled on the second day may be settled or withdraw from the agenda without advance notice.*

### **Day 1 – February 10, 2009**

#### Standing Committees

**9:00 a.m. – 12:00 p.m.**

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#### Regular Business Meeting

**1:00 p.m. – 4:30 p.m.**

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### **Day 2 – February 11, 2009**

#### Administrative Hearings

**9:00 a.m. – 12:00 p.m.**

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**Place:** The Vern Riffe Center for Government and the Arts  
77 South High Street, 19<sup>th</sup> Floor  
Columbus, Ohio 43215  
19<sup>th</sup> Floor, room 1960

### **AGENDA**

#### Standing Committees

9:00 a.m. – 12:00 p.m.

- **Rules Committee** will meet at 9:00 a.m.
  - Approval of prior meeting minutes
  - Discussion on amendment to OAC 4761-4-01
  - H.B. 648 Accessing Sensitive Personal Information
  
- **Home Medical Equipment Committee** will meet at 10:00 a.m.
  - Approval of prior meeting minutes

- Review of HME license and certificate of registration applications forwarded by the HME Manager
- Inspection Report
- ODJFS request to ratify Ohio Medicaid DME Procedure Codes
- Correspondence review: Ohio Hematology Oncology Society
- **Education Committee** will meet at 11:30 a.m.
  - Approval of prior meeting minutes
  - 2008 Education Report: F. Herbert Douce
    - o Annual Education Report – request for NBRC annual program summary
    - o Program survey

*\* Items listed on the Committee agendas may also be discussed during the Reports of assigned Committee's on the Board's regular business agenda.*

## Regular Business

1:00 p.m. – 4:30 p.m.

### 1:00 p.m. – 1:15 p.m.

Agenda Item #1

#### Action Required

#### CALL MEETING TO ORDER – *Marc Mays*

1. Adoption of Proposed Meeting Agenda  
*(Mailed in advance of meeting)*
2. Approval of Previous Meeting Minutes – December 9 & 10, 2008  
*(Mailed in advance of meeting)*

### 1:15 p.m. – 2::00 p.m.

Agenda Item #2

#### Action Required

#### Officer and Staff Reports

1. President's Report – Marc Mays
  - Board member appointments and reappointments
  - Executive Director performance evaluation
2. Executive Director's Report - Christopher H. Logsdon  
*(Mailed in advance of meeting)*
3. HME Manger's Report – Marcia Tatum  
*(Mailed in advance of meeting)*
4. Assistant Attorney General's Report – Yvonne Tertel

### 2:00 p.m. –2:15 p.m.

Agenda Item #3

#### Action Required

#### Board Committee Reports and Actions

1. Rules Committee – Susan Ciarlariello
  - Committee update
2. HME Committee – Joel Marx
  - Committee update
3. Education Committee – Esther Kester
  - Committee update

**2:15 p.m. – 2:45 p.m.**  
Agenda Item #4

**Probable Review Committee** (*In Executive Session*)

1. Open investigation status report
2. Approval of Opportunity for Hearing Notices
3. Approval of consent agreements
4. Approval to closed investigations
5. Probation compliance report

**Action Required**

**2:45 p.m. – 4:00 p.m.**  
Agenda Item #5

**New Business**

1. Application ratification for licenses and limited permits issued since the last meeting
2. Approval of applications for home medical equipment facility licensure and registration.  
*(List mailed in advance of meeting)*
3. ODJFS ratification of Medicaid DME Codes
4. ODJFS Memorandum of Understanding on information sharing.
5. Winter 2009 Newsletter (HME and RCB combined)
6. Form approval
  - Initial application for License/Limited Permit
  - Verification of State Licensure
  - Verification of Education Form

**Action Required**

**4:00 p.m. – 4:10 p.m.**  
Agenda Item #6

**Open Forum**

**4:10 p.m. – 4:30 p.m.**  
Agenda Item #7

**For the Good of the Board**

**4:30 p.m.**  
Agenda Item #8

**Adjournment**

**Additional Instructions:**

**Executive Director's Report** – The ED will review the following issues:

- FY 09 2<sup>nd</sup> and 3rd Quarter Fiscal Report
- FY 09 Respiratory care licensure and revenue statistics
- 2009 Retreat agenda
- Meetings and Travel
- 2009 HME and Limited Permit Renewal
- Paperless filing system Update
- H.B. 648 Update
- Personnel matters

**HME Manager's Report** – The HME Manager will review the following issues:

- FY 09 Inspection report
- FY 09 HME licensure and revenue statistics

## AGENDA – 2<sup>nd</sup> Day

### Administrative Hearings – February 11, 2009

9:00 a.m. – 12:00 p.m.

#### Agenda Item #1

##### ADMINISTRATIVE HEARING

1. In the matter of Alicia Howe, Case # 2008ORCB20  
*(Copy of Hearing Notice Mailed in advance of meeting)*

Following the hearing, the Board will go into Executive Session to deliberate on the matter

2. Findings, Orders, and Journal Entries